

Role Description

Role Title: Independent Member – Remuneration Committee

Position Type: Voluntary

Reporting To: Remuneration Committee Chairman

Duration: 4 Year term upon appointment

Location: Meetings will take place at the BOA offices in Central London

About the British Olympic Association:

Team GB is one of the nation's most successful sports teams and one of its favourite brands.

The British Olympic Association's (BOA) vision is to 'unite and inspire the nation through the power of Olympic sport', and its mission is to ensure Team GB is 'the best supported team in Olympic competition'.

The BOA's primary purpose is to:

- Select, lead and manage Team GB at Olympic and Olympic Winter Games and all International Olympic Committee (IOC) and European Olympic Committee (EOC) accredited events such as Youth Olympic Games, European Youth Olympic Festivals and the European Games, and;
- Develop the Olympic Movement and promote the principles and values of Olympism in our territory of responsibility.

The BOA is independent and privately funded. The success of our mission is entirely dependent upon the income we receive from our commercial programmes, including but not limited to sponsorship, fundraising, licensing and events. The BOA is the United Kingdom's National Olympic Committee and the strong, independent voice for British Olympic sport responsible for promoting the Olympic movement throughout the UK.

Overview of the Role:

The Independent Member of the British Olympic Association Remuneration Committee will provide comprehensive support and add value to the Committee in the areas of, amongst other things, Governance, Remuneration Strategy, Diversity and Inclusion, HR Policies and Procedures, Organisational Development.

Key Responsibilities:

In collaboration with the Remuneration Committee Chair and members:

- Provide specialist knowledge, support and information to Remuneration Committee members in accordance with the Remuneration Committee Terms of Reference;
- Provide objective assessment and advice of the company's remuneration policy;
- Review and offer recommendations on the performance management process for the company;
- Oversee any major changes in standard terms and conditions of employment;
- Ensure compliance with legal and regulatory requirements where appropriate to the Remuneration Committee's activities;
- To fulfill a time commitment of at least 4 days per year to attend meetings of the Remuneration Committee, additional time may be requested to join conference calls if required.

Key Challenges in Delivering the Role:

- This is a part-time, voluntary role that will require flexibility around meeting times on occasions;
- To show leadership in stimulating discussion and ideas within Remuneration Committee Meetings;
- To provide relevant HR, Remuneration and Employment Law support to the Committee.

Relationships and Interfaces:

- Report to the Remuneration Committee Chair;
- Liaison with all Remuneration Committee members;
- BOA Chief Executive
- Collaboration with the BOA CFO and Head of HR as appropriate;
- Liaison with external stakeholders as required.

Person Specification:

Essential	Desirable
<p>Skills: Strategic thinking; collaborative working; acts decisively.</p> <p>Knowledge: Understanding of organisational remuneration policy issues; knowledge of equality and diversity issues; awareness and understanding of current employment law developments.</p> <p>Experience: Recent and relevant experience in line with the Remuneration Committee's duties and Employment Law.</p> <p>Personal Qualities: Credibility; professionalism; confidence to challenge; strategic outlook.</p>	<p>Knowledge: Knowledge of the sporting industry to help provide an understanding of the challenges that the BOA faces daily.</p> <p>Experience: Previous experience as an independent advisory member of a Board Committee.</p> <p>Personal Qualities: Demonstrable enthusiasm for sport and the Olympic Movement</p>

Application Process:

- Please submit your CV accompanied with a cover letter to Recruitment@TeamGB.com highlighting the specific and relevant skills and experience you feel you can bring to this post.
- Please include the reference RC2019 in the subject line of your email.
- Closing date for applications is 5pm on Friday 19th April 2019.