

Company Registration Number: 6272889

Registered Charity Number: 1122080

British Olympic Foundation

(Limited by Guarantee)

Report and Financial Statements

For the year ended 31 December 2017

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British Olympic Foundation
Report and financial statements 2017

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Reference and administrative information

Trustees and Directors

Chairman

Mr J C U James OBE (Resigned 16 November 2017)
Dr N W N Townshend (Appointed 16 November 2017)

Vice Chairman

Dr N W N Townshend (Resigned 16 November 2017, position currently vacant)

Directors

Dame Diana M Ellis (Resigned 18 May 2017)
Richard Leman (Appointed 16 November 2017)

Chief Executive

Jan Paterson MBE

Company Secretary

Kevin Shouler

Legal status

The British Olympic Foundation ("The Foundation") is a company limited by guarantee with company no. 6272889 and registered charity no. 1122080.

Charity address

60 Charlotte Street
London
W1T 2NU

Bankers

Lloyds Bank PLC
4th Floor
25 Gresham Street
London
EC2V 7HN

Solicitors

Withers LLP
16 Old Bailey
London
EC4M 7EG

Auditor

Moore Stephens LLP
Chartered Accountants & Statutory Auditor
150 Aldersgate Street
London
EC1A 4AB

British Olympic Foundation

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Report of the Trustees

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

The Trustees submit their report along with the financial statements of the Foundation for the year ended 31 December 2017. These financial statements have been prepared in accordance with the accounting policies set out on page 13.

The financial statements comply with the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The financial statements have been prepared under the historical cost convention and the Companies Act 2006.

Structure, governance and management

The Foundation is the successor to two predecessor charities - the British Olympic Foundation (originally named the British Olympic Education Trust) which was established as a charitable trust in 1982 with registered charity no. 286106 ("Former BOF") and the British Olympic Medical Trust which was established as a charitable trust in 1986 with registered charity no. 327386. Following a review of these trusts and in light of an anticipated increase in charitable activity before and after the London 2012 Olympic Games, the Foundation was incorporated on 7 June 2007 under a Memorandum of Association, with the legal form of a company limited by guarantee (company no. 6272889) and registered as a charity (charity no. 1122080). The assets of the Former BOF and the British Olympic Medical Trust were transferred to the Foundation on 1 April 2008 and 23 May 2008 respectively.

The charitable objects of the Foundation include the objects of its two predecessors, as well as other related objects relevant to the place of sport in modern society and the proposed work of the Foundation, such as the promotion of health through participation in sporting activities and advice on nutrition and lifestyle.

The Trustees have overall responsibility for the direction, management and control of the Foundation. The appointment of Trustees must be made by the current Trustees at a special meeting. All appointments must be approved by the British Olympic Association (BOA). The Foundation recognises that an effective board of Trustees is essential if the charity is to achieve its objectives. The board must seek to be representative of the people with whom the charity works and must have available to it all the knowledge and skills required to run the charity. Individual Trustees must have sufficient knowledge, both of trusteeship in general and of the charity's activities, to enable them to carry out their role and to represent the charity at meetings and other events.

The CEO is responsible for ensuring that the induction process for new Trustees is arranged and completed. A training programme is in place to ensure that any newly appointed Trustees receive training on all matters necessary to enable them to perform their duties effectively including: governance and management; history and current activities of the organisation; financial accounts and reporting procedures to enable them to exercise effective fiscal oversight and explanation of all charity policies including those relating to trustee's expenses and how they can be claimed. If the new Trustee is to take on any specific duties, training needs in relation to these will also be assessed.

The Foundation is assisted in performing its duties by four personnel, employed by the British Olympic Association and part seconded to the Foundation, who carry out its objectives and deal with the day-to-day administration and management of the Foundation under the guidance of the Trustees.

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Report of the Trustees

Risk management

The major risks the charity is exposed to, as identified by the Trustees, are grant fraud and reputation risk. These are subject to regular review. The nature of those risks and the systems to mitigate them are also subject to regular independent management review.

The principal uncertainties for the charity are those surrounding the unpredictable nature of funding and revenue. Without sufficient funding, its projects would have to be cut back or put on hold.

Trustees and Directors

The company is limited by guarantee and the liability of the Trustees on winding up is limited to £1 per Trustee.

The Directors in the period were:

Mr J C U James OBE (Chairman, Resigned 16 November 2017)

Dr N W N Townshend (Vice Chairman, resigned 16 November 2017, appointed Chairman on same date)

Dame Diana M Ellis (Director, resigned 18 May 2017)

The Directors are the charity Trustees of the Foundation.

Mr J C U James OBE was a Trustee of the Former BOF and Dr N W N Townshend was a Trustee of the British Olympic Medical Trust; both were appointed on 7 June 2007. Dame Diana M Ellis was appointed a Trustee and director on 4 March 2014.

None of the personnel working for the charity receive any remuneration so there is no need for a remuneration committee.

Objectives and activities

The Foundation is a registered charity. Its main objectives include the promotion and advancement of public education and the increase of knowledge in all aspects of the Olympic Movement, sport, sporting activity and other forms of physical education and recreation.

Public benefit

In shaping the Foundation's objectives for the year and its planning activities, the Trustees have considered the Charity Commission's guidance on public benefit, as stated in Section 17 of the Charities Act (2011). The Foundation relies on donations from individuals and the British Olympic Association and public benefit is derived through the public involvement in sport, physical education and the Olympic Movement regardless of age, background or social status. Our activities during 2017 to further the charitable purposes for public benefit have been reviewed under the heading "Achievements and performance" below.

Achievements and performance

Get Set, the Foundation's youth engagement programme went through a transition year in 2017 following the completion of funding for Get Set's Road to Rio and some of the Get Set + programmes. Despite this, engagement across the programme was still very good with over 25,000 schools and youth groups and 40,000 individuals registered with the programme.

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Due to the start of the new quadrennium we took the opportunity to review and amend the Get Set aims and objectives for the 2017-2020 period and ensure these are aligned with the British Olympic Association's 2017-2024 strategy, these were finalised as:

- Inspire all young people to fulfil their potential and lead healthy, active lifestyles
- Inspire young people to understand and live by the Olympic Values (friendship, excellence, respect) and Paralympic Values (inspiration, determination, courage and quality)
- Build excitement, advocacy and support for: Team GB; ParalympicsGB; the Olympic and Paralympic Games and Winter Games; the Youth Olympic Games; and other Olympic and Paralympic events

On the back of this work we secured funding, from a private donor, to help with future proofing the programme.

Across the Core, the Values Awards were also refreshed and relaunched as a major focus of the overall Get Set programme to ensure the Olympic Values and volunteering remain as a key focus of the programme. The relaunch took place in November this year and pick up from media, stakeholders and influencers was very encouraging, showing the enduring appeal of Get Set among educators. There were over 19 pieces of coverage in relevant publications and excellent social media reach. The total 'opportunities to see' from both media and social was in excess of 721,000. In turn, this has led to an estimated 846 users active on the Values Awards site with each user visiting on average 11 pages each session and spending 8.5 minutes on the site.

In addition, there was great success with some of the Get Set + programmes, where workstreams of Get Set are formed with commercial funders.

Get Set to Eat Fresh, funded by Aldi, launched in the autumn of 2015 and is now in its third year. The programme is for 7 – 14 year olds supporting them in learning about nutrition, cooking and healthy eating. There is a focus on the importance of fresh food, particularly fruit, vegetables and meat. The programme now has over 4,000 registrants which translates to approximately 400,000 young people being reached by the programme so far, which is a third of the target to be hit by 2020.

Get Set for Community Action, funded by the Big Lottery Fund, programme encouraged 14-19 year olds, "Action Leads", to run projects in their communities to make them healthier, happier places to live. This project concluded during the year.

Get Set for the Spirit of Sport, funded by UK Anti-Doping (UKAD), launched in the autumn of 2015. The resources, supporting the 2015 WADA code and UKAD's 100% me principles, are a mixture of classroom based activities and practical activity ideas for young people aged 10 – 14 years. The resources and activities challenge young people to consider their behaviour and the behaviour of others, and to make the right decisions both on and off the field of play. They help teachers and young people understand the values of sport and the rules or guiding principles which govern clean sport all around the world.

Get Set to Ace it, in partnership with the Tennis Foundation, provides resources for 7-14 year olds to develop using tennis and the Olympic and Paralympic Values to help improve knowledge, skills

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Report of the Trustees

and confidence in key curriculum subjects by using physical activity to make learning more enjoyable, memorable and fun.

The Foundation fulfilled its obligation on the international stage with British delegates participating in the annual International Olympic Academy in Olympia Greece, ensuring the Foundation's role of supporting the principles of Olympism. The attendees were selected from a wide range of backgrounds from sport including teachers, lecturers, students and administrators and they took part in seminars on "Governance in Sport and the Olympic Movement".

BOF also supported participation in the European Youth Olympic Winter and Summer Festivals, a youth educational and sporting event for all European nations. 17 young people travelled to Turkey for the Winter edition, to take part in five disciplines – snowboarding, alpine skiing, figure skating, short track speed skating and cross-country skiing, whilst 50 young people attended the Summer Festival in Hungary. In addition to the sporting activities the young people took part in a variety of cultural and education schemes.

Finally, work continues on the protection and development of Olympic history for educational purposes. Quarterly meetings are held with The National Archives where the London 2012 digital archive is stored. Throughout 2017 there were various requests to access material by academics and film producers; and with support from the IOC, decisions were made whether to allow access or not.

The University of East London continues to manage and maintain the British Olympic Association archive, of which the majority has now been digitised. In 2017 one hundred and twenty-one people visited the BOA archive, which was nearly double the previous year. This increase was predominately to do with the fantastic promotional work the university has been doing within local schools, to its students and more widely across the university network.

Financial review

The statement of financial activities on page 10 summarises the activities of the Foundation.

The cost of the Foundation's activities of £744,999 (2016: £1,787,768) was financed by grants of £456,518 (2016: £1,554,721) and donations of £374,727 (2016: £289,594).

£735,666 (2016: £1,773,806) of the total expenditure for the year was spent on Youth Education Projects, in connection with the Get Set Legacy programme which contributed towards the objects of the Foundation.

The net income for the year was £88,378 (2016: £57,065). Restricted funds are received and utilised for particular projects, notably the Get Set programme of activities.

Reserves policy

The Foundation's policy is to retain adequate reserves to cover expenditure arising from day to day activity for a period of at least 12 months and therefore the financial statements are prepared on a going concern basis.

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As at 31 December 2017 the Foundation held reserves of £501,231 which represents 60 months of day to day expenditure. The Trustees consider the reserves to be at a reasonable level, due to the additional Get Set commitments which have not yet been confirmed as fully funded.

Plans for the future

The Foundation intends to continue its established format of activities and is actively pursuing additional sources of finance to enable it to extend and expand its present range of activities.

Statement of information given to auditor

Each of the persons who is a Trustee at the date of approval of this report confirms that:

- 1) so far as the Trustee is aware, there is no relevant audit information of which the charitable company's auditor is unaware; and
- 2) the Trustee has taken all the steps that he/she ought to have taken as a Trustee in order to make himself/herself aware of any relevant audit information and to establish that the charitable company's auditor is aware of this information.

The confirmation is given and should be interpreted in accordance with the provisions of s418 of the Companies Act 2006.

Auditor

The Trustees will re-appoint Moore Stephens LLP as auditors at the Foundation's forthcoming Annual General Meeting.

Small Companies Exemption

This report has been prepared in accordance with the special provisions of section 415A of the Companies Act 2006 relating to small companies.

Approved by the Board of Trustees
and signed on their behalf



Dr N W N Townshend

Chairman

Date.....28th June..... 2018

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Trustees' responsibilities statement

The Trustees (who are also Directors of The British Olympic Foundation for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper and adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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Independent auditor's report to the members of the British Olympic Foundation

Independent Auditor's Report to the Members of The British Olympic Foundation

Opinion

We have audited the financial statements of The British Olympic Foundation (the 'charitable company') for the year ended 31 December 2017 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in which the ISAs (UK) require us to report to you where:

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Independent auditor's report to the members of the British Olympic Foundation

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate, or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report or the trustees' report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns;
or
- certain disclosures of trustees' remuneration specified by law are not made; or

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Independent auditor's report to the members of the British Olympic Foundation

- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the report of the trustees.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities Statement set out on page 7, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs(UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Councils website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.



Paul Clark, *Senior Statutory Auditor*

For and on behalf of Moore Stephens LLP, Statutory Auditor

150 Aldersgate Street

London

EC1A 4AB

Date: 2nd July 2018

Moore Stephens LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

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Statement of financial activities (incorporating an income and expenditure account)

Year ended 31 December 2017

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Income from					
Donations and legacies	12	374,727	-	374,727	289,594
Charitable activities - grants	12	-	456,518	456,518	1,554,721
		<u>374,727</u>	<u>456,518</u>	<u>831,245</u>	<u>1,844,315</u>
Investment income					
Interest received		2,132	-	2,132	518
Total income		<u>376,859</u>	<u>456,518</u>	<u>833,377</u>	<u>1,844,833</u>
Expenditure on					
Charitable activities					
	2				
Youth education Projects		182,990	552,676	735,666	1,773,806
Olympic Academy		2,431	-	2,431	7,962
Other		6,902	-	6,902	6,000
Total expenditure		<u>192,323</u>	<u>552,676</u>	<u>744,999</u>	<u>1,787,768</u>
Net incoming/(outgoing) resources before transfers		184,536	(96,158)	88,378	57,065
Transfers		(96,158)	96,158	-	-
Net income for the year		<u>88,378</u>	<u>-</u>	<u>88,378</u>	<u>57,065</u>
Reconciliation of funds					
Funds brought forward		412,853		412,853	355,788
Funds carried forward	9	<u>501,231</u>		<u>501,231</u>	<u>412,853</u>

All amounts relate to continuing charitable activities. The statement of financial activities includes all gains and losses recognised in the period.

The notes on pages 13 to 19 form an integral part of the financial statements.

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Balance Sheet
At 31 December 2017

		2017 £	2016 £
Fixed assets			
Tangible assets	6	<u>233</u>	<u>1,000</u>
Current assets			
Debtors	7	37	89,901
Cash at bank and in hand		<u>510,194</u>	<u>702,267</u>
		510,231	792,168
Creditors: amounts falling due within one year	8	(9,233)	(380,315)
Net current assets		<u>500,998</u>	<u>411,853</u>
Net assets		<u>501,231</u>	<u>412,853</u>
Total funds at 31 December	9	<u>501,231</u>	<u>412,853</u>

The financial statements of the British Olympic Foundation (registered company number 6272889) were approved and authorised for issue by the Trustees on..... *June 28,* 2018 and signed on their behalf.



Dr N W N Townshend

Chairman *28/6/18*

British Olympic Foundation

Statement of cash flows

Year ended 31 December 2017

	2017 £	2016 £
Cash flows from operating activities		
Net cash (used in) / provided by operating activities	(194,205)	(302,812)
Cash flows from investing activities		
Interest received	2,132	518
Purchase of property, plant & equipment	-	(699)
Change in cash and cash equivalents in the reporting period	<u>(192,073)</u>	<u>(302,993)</u>
Cash and cash equivalents at the beginning of the reporting period	702,267	1,005,260
Cash and cash equivalents at the end of the reporting period	<u>510,194</u>	<u>702,267</u>

Reconciliation of net income / (expenditure) to net cash flow from operating activities

Net income for the reporting period	88,378	57,065
Adjustments for:		
Depreciation charges	767	767
Decrease/(Increase) in debtors	89,864	(81,852)
(Decrease) in creditors	(371,082)	(278,274)
Interest received	(2,132)	(518)
Net cash (used in) operating activities	<u>(194,205)</u>	<u>(302,812)</u>

British Olympic Foundation

Notes to the accounts Year ended 31 December 2017

1. Accounting policies

British Olympic Foundation is a public benefit entity and a company limited by guarantee, company number 06272889, registered in England and Wales. British Olympic Foundation is also a charity, registered with the Charity Commission (charity registration number 1122080). The registered office and its principal place of business is 60 Charlotte Street, London W1T 2NU.

British Olympic Foundation main objectives include the promotion and advancement of public education and the increase of knowledge in all aspects of the Olympic Movement, sport, sporting activity and other forms of physical education and recreation.

These financial statements have been prepared under the historic cost convention in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Financial Statements are prepared in Pounds Sterling (£), the Foundation's functional currency and rounded to the nearest £1.

The preparation of financial statements in conformity with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the accounting policies selected for use by the charity. Use of available information and application of judgement are inherent in the formation of estimates. Actual outcomes in the future could differ from such estimates.

The particular accounting policies adopted, which have been applied consistently in the current year and prior year, are described below.

Accounting convention

These accounts are prepared under the historical cost convention. Expenditure is recognised when it is incurred, not when physically paid.

Going concern

The Trustees have considered the financial position and resources of the Foundation for the foreseeable future. Given the Foundation's net assets position and expected net incoming resources based on detailed future budgets, the Trustees deem that the Foundation will be able to meet its future obligations as they fall due. Therefore, the Trustees have concluded that the going concern basis of accounting continues to be appropriate.

Fund accounting

The Foundation's general fund is unrestricted and consists of funds which the Foundation may use for its purposes at the discretion of the Trustees in the furtherance of the objects of the Foundation. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets this criterion is charged to the fund, together with a fair allocation of management and support costs. Where resources expended for restricted funds exceed incoming resources for a specific project, the shortfall will be met by a transfer from the general fund.

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Notes to the accounts Year ended 31 December 2017

1. Accounting policies (continued)

Income

All grants are included in the Statement of Financial Activities ('SOFA') when the Trust is legally entitled to the income and the amount is probable and can be quantified with reasonable accuracy. The following specific policies apply to categories of income:

Donations are recognised in the SOFA in the period in which they are receivable. Donated services relate to staff employed by the BOA and BOA office space donated free of charge. The value of these services is the cost to the BOA of employing those staff and the rental income forsaken.

Cost of charitable activities

This includes all expenditure directly related to the objects of the Foundation. It also includes support costs and associated costs.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of resources.

Governance costs

Governance costs are the costs associated with the governance arrangements of the Foundation.

Operating leases

Rentals under operating leases are charged on a straight-line basis over the lease term.

Irrecoverable VAT

Irrecoverable VAT is charged as an expense in the statement of financial activities.

Fixed assets

The Foundation's computer equipment is valued at cost less accumulated depreciation on the balance sheet. Computer equipment is depreciated on a straight-line basis over a useful economic life of three years.

Financial instruments

The only financial instruments held by the Foundation are debtors and creditors. These are categorised as 'basic' in accordance with Section 11 of FRS 102 and are initially recognised at transaction price. These are subsequently measured at their transaction price less any impairment.

Critical judgements and estimates

No critical judgements or estimates have been made by management in applying the Foundation's accounting policies.

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Notes to the accounts Year ended 31 December 2017

2. Support costs of charitable activities

	2017 £	2016 £
Support costs comprise:		
Administration costs	80,729	81,037
Motor and travel	34,639	30,219
Governance costs	6,902	6,000
	<u>122,270</u>	<u>117,256</u>

The administration costs included four (2016: four) employees of the British Olympic Association which donated £52,094 (2016: £52,901) of their services to the Foundation, this amount also being reflected in donations income as well as £19,349 rent and service charges (£16,124 plus VAT) gifted by the British Olympic Association.

Below is a further analysis of how the support costs, consisting of administration expenses and motor and travel, have been allocated across expenditure on charitable activities:

Activity 2017	Activities undertaken £	Administration expense £	Motor and travel expense £	Other Expenditure £	Total expenditure £
Youth education projects	154,388	20,014	8,588	-	182,990
Get Set Projects	466,290	60,449	25,937	-	552,676
Olympic academy seminars	2,051	266	114	-	2,431
Governance costs	-	-	-	6,902	6,902
Totals	<u>622,729</u>	<u>80,729</u>	<u>34,639</u>	<u>6,902</u>	<u>744,999</u>
Activity 2016	Activities undertaken £	Administration expense £	Motor and travel expense £	Other Expenditure £	Total expenditure £
Youth education projects	47,506	2,305	858	-	50,669
Get Set Projects	1,615,541	78,370	29,226	-	1,723,137
Olympic academy seminars	7,465	362	135	-	7,962
Governance costs	-	-	-	6,000	6,000
Totals	<u>1,670,512</u>	<u>81,037</u>	<u>30,219</u>	<u>6,000</u>	<u>1,787,768</u>

British Olympic Foundation

Notes to the accounts Year ended 31 December 2017

2. Support costs of charitable activities (continued)

Below is an analysis of restricted and unrestricted expenditure for the prior year 2016:

Charitable activities	Unrestricted funds £	Restricted funds £	Total £
Youth education Projects	50,669	1,723,137	1,773,806
Olympic Academy	7,962	-	7,962
Other	6,000	-	6,000
Total expenditure	64,631	1,723,137	1,787,768

3. Staff costs

The Foundation has no employees, however, services are provided by some members of staff who are employed by the British Olympic Association as referred to in note 2 above. None of the key management personnel received any remuneration.

4. Net expenditure for the year

Net expenditure for the year is stated after charging:

	2017 £	2016 £
Depreciation	767	767
Operating leases – land and buildings	19,349	19,349
Fees payable to the company's auditor for annual audit	<u>7,200</u>	<u>6,000</u>

The charge on the operating lease for land and buildings was waived in the year by the British Olympic Association and has instead been gifted hence there is a corresponding amount added to donation income £19,349, (£16,124 plus VAT) unchanged on last year.

5. Information regarding Trustees

None of the Trustees were remunerated in either 2017 or 2016 for their work for the British Olympic Foundation.

During the year £ nil was reimbursed to Trustees (2016: £314) in respect of the Trustees' office and travelling expenses.

British Olympic Foundation

Notes to the accounts Year ended 31 December 2017

6. Tangible fixed assets

Office equipment

	£
Cost:	
At 1 January 2017	2,301
Additions	-
Disposals	-
	<hr/>
At 31 December 2017	2,301
	<hr/>
Depreciation:	
At 1 January 2017	1,301
Charge for year	767
Disposals	-
	<hr/>
At 31 December 2017	2,068
	<hr/>
Net book value:	
At 31 December 2017	233
	<hr/> <hr/>
At 31 December 2016	1,000
	<hr/> <hr/>

7. Debtors

	2017 £	2016 £
Trade debtors	10	9,286
Amount due from British Olympic Association	-	37,470
Prepayments and accrued income	27	43,145
	<hr/>	<hr/>
	37	89,901
	<hr/> <hr/>	<hr/> <hr/>

British Olympic Foundation

Notes to the accounts Year ended 31 December 2017

8. Creditors: amounts falling due within one year

	2017 £	2016 £
Trade creditors	541	297,422
Other creditors	1,492	2,012
Accruals	7,200	4,863
Deferred Income	-	76,018
	<u>9,233</u>	<u>380,315</u>

9. Reserves

	As at 1 January 2017	Incoming resources	Outgoing resources	Transfers between funds	As at 31 December 2017
	£	£	£	£	£
Restricted Funds:					
Get Set Core Activities	-	139,500	(194,705)	55,205	-
Get Set to Eat Fresh	-	250,000	(278,537)	28,537	-
Get Set for Community Action	-	67,018	(79,434)	12,416	-
Total Restricted Funds	<u>-</u>	<u>456,518</u>	<u>(552,676)</u>	<u>96,158</u>	<u>-</u>
General reserves	412,853	376,859	(192,323)	(96,158)	501,231
Total funds	<u>412,853</u>	<u>833,377</u>	<u>(744,999)</u>	<u>-</u>	<u>501,231</u>

Note: Although all Get Set restricted activities show net outgoing resources totalling £96,158, this is after absorbing support costs of £86,386 (£60,449 administration and £25,937 motor and travel) as shown in note 2. Net Get Set outgoings before absorbing support costs came to £9,772. For a definition of the Get Set projects, please refer to the Report of the Trustees above.

10. Taxation

As a charity, the Foundation is exempt from tax on its income and gains under chapter 3 of part 11 to the Corporation Tax Act 2010 and s256 of the Capital Gains Act 1992, to the extent that such income and gains are applied for charitable purposes.

British Olympic Foundation

Notes to the accounts Year ended 31 December 2017

11. Related parties

The Chairman is invited to attend the board meetings of the British Olympic Association. The trustees are the ultimate controlling party of the Foundation, but the British Olympic Association does have the right to nominate a director to the board. The CEO and Company Secretary to the Foundation are employed by the British Olympic Association.

As at 31 December 2017 there was a balance due from the British Olympic Association of £nil (2016: £37,470).

The Foundation received a donation of £52,094 (2016: £52,901) from the British Olympic Association in respect of staff who are employees of the BOA but who provide some of their services to the Foundation. The Foundation also received donations of £19,349 (2016: £19,349) in relation to waived licence fee (£16,124 plus VAT) and £140,000 (2016: £200,000) non-restricted cash from the BOA.

12. Income from Donations and Legacies and Grant Income

	Unrestricted Funds £	Restricted Funds £	Total Funds £
2017			
Donations and legacies	374,727	-	374,727
Charitable activities – grants	-	456,518	456,518
	<u>374,727</u>	<u>456,518</u>	<u>831,245</u>
2016			
Donations and legacies	289,594	-	289,594
Charitable activities – grants	-	1,554,721	1,554,721
	<u>289,594</u>	<u>1,554,721</u>	<u>1,844,315</u>

Income from donations and legacies of £374,727 (2016: £289,594) comprises £221,453 (2016: £272,250) received from the British Olympic Association and £153,274 (2016: £17,344) from other sources.

Grant income of £456,518 (2016: £1,554,721) comprises £250,000 received from Aldi for the "Get Set to Eat Fresh" project, £139,500 from various sources for the Get Set core activities and £67,018 from Big Lottery Funds which was deferred income from last year but spent this year on the "Get Set for Community Action" project.

Grant income has been spent and allocated against the related projects.

13. Basic Financial Instruments

The Foundation puts amounts of cash on deposit with the bank from time to time but apart from that there are no other Financial Instruments in place.